

Section A - Solicitation Executive Summary

1. The Enhanced Army Global Logistics Enterprise (EAGLE) program will be used to procure logistics services requirements related to Army Materiel Maintenance Services, Retail/Wholesale Supply Services, or Transportation Support Services that are within the scope of the EAGLE program and designated for performance under the EAGLE program which emerge within the year after the annual synopsis is published. The annual BOA RFP will be the *only* opportunity contractors will have to obtain an executed EAGLE BOA in order to propose on Task Order RFPs issued within that year, even for those emergent requirements that are not specifically identified in the annual synopsis.

The purpose of this DRAFT Request for Proposal (RFP) is to allow interested contractors an opportunity to provide questions and feedback on this DRAFT RFP and supporting documentation for the EAGLE BOA requirement. Please note that the terms and conditions that will be contained in the final official RFP will prevail over any terms and conditions provided in this DRAFT RFP or in any Government responses to questions on these DRAFT documents.

2. The Government will procure the EAGLE requirements utilizing the multi-step procurement process outlined below.

Step One: A Pre-solicitation Notice was published under Solicitation Number W52P1J-12-R-2000 on 22 November 2011. A potential offeror is not precluded from submitting an offer in Step Two if it did not provide a submission in response to Step One. Note: this Step will not be repeated.

Step Two: BOA RFPs will be released once a year to allow interested contractors an opportunity to submit a proposal for evaluation to obtain an executed EAGLE BOA. The Government will execute no-cost BOAs to offerors whose proposals in response to those solicitations are found acceptable based on the criteria stated in the RFP. The BOAs will be valid for a period of five years beginning from the effective date of the initial BOA execution.

An annual synopsis for requirements falling under the scope of the EAGLE program will be released in Federal Business Opportunities (FBO). The annual synopsis will cover requirements related to Army Materiel Maintenance Services, Retail/Wholesale Supply Services, or Transportation Support Services that are within the scope of the EAGLE program and designated for performance under the EAGLE program which emerge within the year after the annual synopsis is published. The Army will *not* conduct a separate BOA synopsis for any such emergent requirement prior to issuing the applicable competitive Step Three Task Order RFP.

NOTE: The annual BOA RFP will be the *only* opportunity contractors will have to obtain an executed EAGLE BOA in order to propose on Task Order RFPs issued within the year; BOA proposals will not be solicited, accepted, and will not be executed, at any time other than during the annual BOA RFP, even for those emergent requirements not specifically identified in the annual synopsis. Therefore, if a contractor desires to participate in any future EAGLE task order that may arise within the year, it is imperative that the contractor submit a proposal in response to the annual BOA RFP.

Step Three: The Procuring Contracting Officer (PCO) will issue competitive Task Order RFPs for specific requirements falling under the scope of the

EAGLE program. An Offeror must be a qualified BOA holder as of the closing date of a task order solicitation. The Government will confirm that an Offeror is a qualified BOA holder by checking the effective date of an offeror's BOA. The Task Order RFPs will result in one (1) Requirements Task Order. Section C of this RFP includes exceptions for requirements performed by Ability One or 8(a) contractors.

3. A synopsis of the EAGLE requirements anticipated for the upcoming year was released in Federal Business Opportunities (FBO) on DAY MON YEAR. The following is a list of the currently known requirements:

INSERT KNOWN REQUIREMENTS

INSERT KNOWN REQUIREMENTS

As noted above, the synopsis also applies to any other EAGLE requirements that may emerge within the year. As a separate BOA synopsis will not be issued for those emergent requirements, offerors must first submit a proposal in response to this solicitation in order to compete and be considered for award for ANY of the upcoming EAGLE Task Orders that will be released within a year of the issuance date of this RFP.

4. Offerors must demonstrate the technical capability to perform all three functional areas. That technical capability may be achieved with or without subcontractors. In subsequent Step Three proposals (i.e. Task Order proposals), Offerors are not required to propose those subcontractors used to establish technical capability in Step Two (i.e. BOA process); however, an offeror shall propose itself and any subcontractors necessary to meet the evaluation criteria and successfully perform the requirements of each Task Order.

5. The Government will execute no cost BOAs to offerors whose proposals in response to the final solicitation, W52P1J-XX-R-XXXX, are found compliant with the instructions specified as "COMPLIANCE REQUIREMENTS" in Section L of the RFP and are found acceptable based on the criteria stated in Section M.

a. The offerors' attention is directed to Section L and the submission requirements stated therein. Failure to provide a proposal in compliance with the instructions specified as "COMPLIANCE REQUIREMENTS" in Section L of this RFP shall render the Offeror's proposal non-compliant. The proposal will not be evaluated and will not be further considered for receipt of an executed BOA.

Note: The Government reserves the right to waive the Compliance Review if it is in the Government's best interest to do so.

b. The Government intends to execute BOAs without communicating with offerors after receipt of proposal. Therefore, the offeror's initial proposal should contain sufficient information to satisfy the technical requirements. The Government does, however, reserve the right to communicate with the offerors if it is in the best interest of the Government to do so.

c. No pricing information is requested at this time.

d. The execution of a BOA does not guarantee that the Government will place future contracts or orders with the offeror.

e. This solicitation includes clauses that may apply to future Task Order requirements. The clauses included in this BOA RFP do not require Offeror input. The Task Order RFP will provide all required provisions and clauses applicable to that specific requirement.

f. The EAGLE Execution Business Rules are located in Section C of this solicitation. The EAGLE Execution Business Rules will apply to BOAs and Task Order competitions.

g. Offerors should review the narrative titled "Small Business Provisions, Joint Ventures, and Subcontracting" located in Section C for additional details regarding Small Business Administration (SBA) size eligibility standards.

6. An Offeror shall submit its proposal through the FedBizOpps (FBO.gov) system. The requirements and procedures for offeror submission are found in the FBO Vendor User Guide located on the FBO webpage at:
https://www.fbo.gov/downloads/FOB_Vendor_Guide.pdf.

7. The closing date and time for the Final BOA RFP will be identified on page 1 of the solicitation. Offerors interested in submitting a proposal must respond to the Final solicitation by the closing date and time.

NOTE: Offerors must first submit a proposal in response to the Final RFP in order to compete and be considered for award for ANY of the upcoming EAGLE Task Orders that will be released within the year.

8. Questions and feedback pertaining to the draft solicitation or any associated attachments shall be submitted via the EAGLE mailbox: usarmy.RIA.acc.mbx.eagle@mail.mil. The Government requests Offerors use the Question and Answer Template included in Section J, Attachment 0004. Please be advised that any question you submit will be viewable by other interested parties; therefore, refrain from identifying your company or including any proprietary information in your questions. The cutoff date for submitting questions to the EAGLE mailbox will be 10 January 2017, 1000 CT.

9. Only Army Contracting Command-Rock Island (ACC-RI) is authorized to execute, modify, and undertake annual reviews of BOAs resulting from this solicitation. With ACC-RI's approval, activities other than ACC-RI are authorized to execute task orders under the BOAs resulting from this solicitation.

Section C - Description/Specifications/Statement of Work

C.1 EAGLE Execution Business Rules

1. General

a) A BOA is not a contract pursuant to FAR 16.703(a)(3).

b) IAW FAR 16.703(c)(2), a BOA shall be reviewed annually before the anniversary of its effective date and revised as necessary to conform to the changing requirements of the FAR and other applicable statutes and regulations. BOAs shall be changed only by modifying the agreement itself and not by individual orders issued under it. Modifying a BOA shall not retroactively affect orders previously issued under it. The terms of the BOA may need to be revised before the annual review due to changes in mandatory requirements.

c) Prior to the annual review and renewal, the PCO will notify the contractor in writing informing it of the review and confirming that the contractor wishes to have its BOA renewed. As BOAs are not contracts, either the Government or the Contractor may elect not to renew the BOA at the annual review. The Government reserves the right to cancel the BOA if doing so is considered to be in the Government's best interest.

d) A Task Order becomes a binding contract at the time of the Government's acceptance of a Task Order proposal and award of a Task Order per FAR 16.703(c)(1)(iv).

e) BOA RFPs will be released once a year to allow interested contractors an opportunity to submit a proposal for evaluation to obtain an executed EAGLE BOA. The Government will execute no-cost BOAs to offerors whose proposals in response to those solicitations are found acceptable based on the criteria stated in the RFP. The BOAs will be valid for a period of five (5) years beginning from the effective date of the initial BOA execution.

An annual synopsis for requirements falling under the scope of the EAGLE program will be released in Federal Business Opportunities (FBO). The annual synopsis will cover requirements related to Army Materiel Maintenance Services, Retail/Wholesale Supply Services, or Transportation Support Services that are within the scope of the EAGLE program and designated for performance under the EAGLE program which emerge within the year after the annual synopsis is published. The Army will *not* conduct a separate BOA synopsis for any such emergent requirement prior to issuing the applicable competitive Step Three Task Order RFP.

NOTE: The annual BOA RFP will be the *only* opportunity contractors will have to obtain an executed EAGLE BOA in order to propose on Task Order RFPs issued within the year; BOA proposals will not be solicited, accepted, and will not be executed, at any time other than during the annual BOA RFP, even for those emergent requirements not specifically identified in the annual synopsis. Therefore, if a contractor desires to participate in any future EAGLE task order that may arise within the year, it is imperative that the contractor submit a proposal in response to the annual BOA RFP.

f) Only Army Contracting Command-Rock Island (ACC-RI) is authorized to execute, modify, and undertake annual reviews of BOAs resulting from this

solicitation. With ACC-RI's approval, activities other than ACC-RI are authorized to execute task orders under the BOAs resulting from this solicitation.

g) The execution of a BOA does not guarantee that the Government will place future task orders with the offeror.

h) Correspondence and individual Task Order RFPs issued will be distributed via e-mail to the Contractor's current Point of Contact (POC) provided with Attachment 000X, Current Point of Contact. At BOA execution and for the life of the BOA, it is the Contractor's responsibility to provide the Government with its most current Attachment 000X Point of Contact (POC) listing. The Task Order RFPs will also be posted to FedBizOpps (FBO.gov) system and the EAGLE website, [//www.acc.army.mil/contractingcenters/acc_ri/eagle/index.html](http://www.acc.army.mil/contractingcenters/acc_ri/eagle/index.html).

2. Step Two Executed BOAs

Step Two Offerors are required to demonstrate the technical capability to perform all three functional areas of Maintenance, Supply, and Transportation. That technical capability may be achieved with or without subcontractors.

3. Step Three Task Order Requests

a) Task Orders will only be competed amongst contractors that received a BOA in Step Two. An Offeror must be a qualified BOA holder as of the closing date of a Task Order RFP. The Government will confirm that an Offeror is a qualified BOA holder by checking the effective date of an Offeror's BOA. Period of Performance for task orders issued against the BOA will be established in each task order and are effective for up to 5 years from the Task Order effective dates.

b) Offerors are NOT required to propose those subcontractors used to establish technical capability in Step Two (i.e. BOA process); however, Offerors shall propose themselves and/or subcontractors that can meet the evaluation criteria and successfully perform the requirements of each Task Order.

c) Specific evaluation criteria will be identified in the Task Order RFP. Evaluation factors may include Technical, Past Performance, Cost/Price, and Small Business Participation. Task Order source selections may be executed based on: evaluation of price alone; lowest price, technically acceptable (LPTA); or, best value tradeoff process.

d) A Performance Work Statement specific to the Task Order requirement and the associated Performance Requirements Summary will be provided at the Task Order level. A Task Order issued against the BOA will be issued as a Requirements contract.

e) Pricing information will only be required at the Task Order level. Task Orders may vary in contract type from Firm-Fixed-Price, Cost, or a combination of both. The contractor shall adhere to the prices proposed and agreed to in each individual task order issued against the BOA. The contractor is not authorized to begin work on an order issued against the BOA until prices have been established. In the event that the Contracting

Officer requires work to begin prior to establishment of pricing, failure to reach agreement on price may be disputed under the Disputes clause.

f) Offerors will certify business size standards at the Task Order level.

g) The following sections submitted by the Offeror with its BOA proposal will be carried forward and incorporated by reference into subsequent Step Three EAGLE Task Orders unless specifically noted otherwise in a particular Task Order RFP:

- L.5.1.5 Property Management Plan
- L.5.2.1(c) Resource / Task Order Management
- L.5.2.1(d) Flexible Staffing Approach
- L.5.2.1(e) Transition-in Approach
- L.5.2.3(b)(3) Identification of an onsite independent quality control

h) Failure to comply with any term of the Task Order, to include meeting small business subcontracting goals, may result in negative past performance, which could negatively impact an Offeror's ability to be successful in future Task Order competitions.

i) The Contractor may be required to enter into an Associate Contractor Agreement (ACA) with another contractor as part of task order performance.

j) Responsibility determinations will be made at Step Three. An otherwise successful Offeror may not be eligible for award if it cannot be determined responsible for any of the reasons in FAR 9.104.

C.2 Small Business Provisions, Joint Ventures, and Subcontracting

1. Set-Asides

Per FAR 19.502-2(b)(1) and (2), the contracting officer shall set aside any acquisition over \$150,000 for small business participation when there is a reasonable expectation that offers will be obtained from at least two (2) responsible small business concerns and award will be made at a fair market price.

a) Task Order competitions will be set aside for small businesses based on the Government's estimated value of the Installation Logistics Annual Requirement.

b) It has been determined that for Logistics Readiness Centers (LRC) requirements estimated at **under \$38.5M** annually, there is a reasonable expectation that two (2) or more responsible small businesses will submit offers and will be capable of providing these services; as such, in Step Three, those requirements will be set aside for small business participation (SBSA) by those small businesses that have been determined to be acceptable under Step Two of this multi-step solicitation process.

- i. If two (2) or more proposals are not received from responsible small businesses with the capacity and capability to perform the requirement at a fair and reasonable price, the competition will be opened up to all contractors that have been determined acceptable in Step Two (BOA Holders).

- ii. If a requirement has been estimated at below \$38.5M annually and therefore set aside for small business, but the proposals come in over \$38.5M, the "Rule of 2" will be applied. If two (2) or more proposals are received from responsible, capable small businesses at a fair and reasonable price, the evaluation will proceed and the contract will be awarded in accordance with the evaluation terms of that Task Order. However, if two (2) or more proposals are not received from responsible small businesses with the capacity and capability to perform the requirement at a fair and reasonable price, the competition will be opened up to all contractors that have been determined acceptable in Step Two (BOA Holders).

c) Market Research will be performed prior to Task Order competitions in Step Three for those requirements that are not LRC requirements and for LRC requirements expected to exceed \$38.5 million per year. Market Research will consist of competition data received from BOA Holders in response to Task Order RFP submissions and resultant Task Order awards. Based upon this data, if it is determined that there is a reasonable expectation that two (2) or more proposals will be received from responsible small business BOA Holders with the capacity and capability to perform the requirement at a fair and reasonable price, under the "Rule of 2" the requirement will be solicited as a SBSA. If not, proposals will be solicited from all BOA Holders determined to be acceptable under Step Two.

(2) Size Standards

a) SBA's size eligibility standards are found in Title 13 of the Code of Federal Regulations (CFR) Part 121 (13 CFR Part 121). In order to ensure that an Offeror qualifies as an eligible small business, prospective Offerors are encouraged to review this regulation (which was substantially revised in 2016) in its entirety. 13 CFR 121.103 in particular may assist a prospective offeror in assessing whether affiliation could apply; a finding by the SBA of affiliation between entities may result in a determination that the Offeror is other than a small business and therefore ineligible for the SBSA Task Order award. An offeror with questions regarding size eligibility standards should contact its legal counsel and/or SBA Office of Government Contracting personnel; 8(a) Program participants may consult the cognizant SBA Business Opportunity Specialist.

b) The SBA is the sole authority for making determinations of small business status for small business programs; such determinations are binding on the Offeror and on the Contracting Officer.

c) Generally, SBA determines the size status of a concern (including affiliates) as of the date the concern submits a written self-certification that it is small to the procuring agency as part of its initial offer including price. This determination will be done at the Task Order level (Step Three) and will apply for the term of the Task Order NTE five (5) years. For task orders that exceed five (5) years, FAR 52.219-28, Post-Award Small Business Program Representation, applies. The Government will not inquire into the size status of an offeror during Step Two.

- i. Joint Ventures (JVs). Due to the complexity and the wide range of capabilities required by the contracts that will be solicited for at the Task Order level (Step Three), JVs may be utilized. A JV must be an approved BOA holder from Step Two in order to propose

as a Prime on a Task Order solicitation at Step Three, and the JV must comply with the applicable requirements of Title 13 of the CFR (see Parts 121.103(h), 124.513, 125.15, 126.616, and 127.506).

Entities proposing as a joint venture (JV) are encouraged to specifically review 13 CFR 121.103, "How Does SBA Determine Affiliation?" subparagraph (h) ("Affiliation based on joint ventures") prior to submitting a proposal. 13 CFR 121.103 provides several examples that may assist a prospective offeror in assessing whether affiliation could be applied to its JV.

Note: In accordance with 13 CFR 121.103, a JV of two (2) or more business concerns may submit an offer as a small business without regard to affiliation so long as each concern is small under the size standard for NAICS 561210. In order for this affiliation exception to apply, however, the following conditions must be met: there must be a written JV agreement, the JV must do business under its own name and be identified in the System for Award Management (SAM), and the JV must not have been awarded more than three (3) contracts within a two-year period from the date of award of the first contract (i.e. as of the date that it submits an initial offer that leads to the award of a contract, the JV must not have been awarded any more than two (2) contracts in the previous two (2) years).

As part of its BOA proposal at Step Two, a JV offeror will be required to submit a copy of its written JV agreement.

- ii. Subcontracting Arrangements. Offerors proposing subcontracting arrangements at the Task Order level (Step Three) are encouraged to specifically review 13 CFR 121.103, "How Does SBA Determine Affiliation?" (subparagraph (h)(4)) prior to submitting a proposal. A finding by the SBA of affiliation between an offeror and its subcontractor(s) may result in a determination that the Offeror is other than a small business and therefore ineligible for the SBSA Task Order award.

For SBSA solicitations, Offerors proposing subcontracting arrangements at the Task Order level (Step Three) may be required to explain which of its subcontractors are "similarly situated" subcontractors pursuant to the definition provided in 13 CFR 125.1 for purposes of determining whether the arrangement includes the use of any ostensible subcontractors and thus treated as a JV and the entities considered affiliated.

- iii. There is no restriction on the number of JVs or subcontracting opportunities that an Offeror may participate in.

(3) Limitations on Subcontracting (Subject to Change)

Offerors must be cognizant of Federal Acquisition Regulation (FAR) Clause 52.219-14, "Limitations on Subcontracting." This clause is mandatory for all set-aside acquisitions. When an Offeror self-certifies in Section K of the

solicitation that it is a small business, the Offeror is also self-certifying it will comply with FAR Clause 52.219-14, which means that with the submission of an offer and execution of a contract, the offeror agrees that in the case of a contract for Services, at least percent (50%) of the cost of contract performance incurred for personnel shall be expended for employees of the concern. Any indication on the face of the proposal that the offeror will not or cannot comply with the Limitations on Subcontracting clause will render the proposal unacceptable and the offeror ineligible for award; that is a decision that will be made during the evaluation of the proposal, not during a responsibility determination, and thus does not go to the SBA for final review.

C.3 Ability One Program Contracts and/or 8(a) Contracts

Notwithstanding the inclusion of FAR 52.216-21 in future task orders, any maintenance, supply and transportation tasks currently being performed by an Ability One contractor or an 8(a) contractor at task order locations, or subsequently determined appropriate for performance by an Ability One contractor or an 8(a) contractor, will not be included within the scope of the EAGLE requirements task orders. It should be noted, however, some EAGLE task orders will be issued as an 8(a) set-aside; therefore 8(a) work will be included on those task orders.

Section J - List of Attachments

List of Addenda	Title	Date	# of Pages
Exhibit A	Equipment Density Listing	23 SEP 2016	001
Attachment 0001	Performance Work Statement	11 SEP 2016	029
Attachment 0002	Reserved		
Attachment 0003	Experience Matrix	21 DEC 2016	003
Attachment 0004	Question and Answer Template	17 OCT 2016	001

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

L.1 GENERAL INSTRUCTIONS

L.1.1 These instructions are a guide for preparing a proposal. These instructions describe the type and extent of information required, and they emphasize the significant areas to be addressed in the proposal. Review the Performance Work Statement (PWS) (Attachment 0001) contained in this Request for Proposal (RFP) for further insight into the areas that shall be addressed within the proposal. Include sufficient information to enable the Government evaluators to make a determination relative to the offeror's understanding of the requirements in each of the evaluated areas. It is the Government's intent to execute Basic Ordering Agreements (BOAs) to offerors who are qualified by receiving an Acceptable rating for Technical.

L.1.2 The Government intends to execute BOAs without communicating with offerors after receipt of proposal. Therefore, the offeror's initial proposal should contain sufficient information to satisfy the technical requirements. The Government does, however, reserve the right to communicate with the offerors if it is in the best interest of the Government. Offerors are cautioned to examine this solicitation in its entirety to ensure that its proposal contains all necessary information, provides all required documentation, and is complete in all respects. The Government is not obligated to make another request for the required information nor does the Government assume the duty to search for data to cure problems it finds in proposals. Any offeror eliminated from further consideration will be notified in writing.

L.1.3 The proposal shall be valid for 180 days from the required submission date.

L.1.4 Offers, modifications, revisions, or withdrawals of offers received after the date established in the solicitation for receipt of proposals will be handled in accordance with FAR 52.215-1.

L.1.5 For the purposes of this BOA RFP:

L.1.5(a) An offeror is defined as the prime contractor or Joint Venture (JV) that proposes an organizational capability for consideration for an executed BOA.

L.1.5(b) A JV is defined as a team of two or more firms that have entered into a legally binding JV agreement. A firm proposing as a JV will be referred to as the offeror.

L.1.6 Updates to the solicitation, to include the RFP, amendments, notices, and other information, will be made available on the FedBizOpps (FBO.gov) website. Offerors are advised to continuously monitor the FBO.gov website for new information. Offerors are deemed to have knowledge of all information that is posted to the FBO.gov website.

L.1.7 All questions pertaining to this solicitation shall be addressed to the EAGLE mailbox: usarmy.RIA.acc.mbx.eagle@mail.mil. All email questions shall have the following in the subject line: RFP Number, the offeror's name, and the date (i.e. W52P1J-17-R-XXXX, Offeror name, and MM/DD/YYYY). The offeror shall use the Question and Answer Template included in Section J, Attachment XXXX. The Government is not obligated to provide responses to all questions

submitted by offerors, but will consider them and incorporate changes into the RFP as deemed necessary. Government responses to questions will be posted at:
http://www.acc.army.mil/contractingcenters/acc_ri/eagle/step_2/BOA_RFP/index.html under the heading BOA RFP W52P1J-17-R-XXXX, file name "Step Two Q&As (DATE)" for review by all offerors; therefore, do not mark questions/comments with a restrictive legend and do not include proprietary information. The cutoff date for submitting questions to the EAGLE mailbox will be 10 January 2017, 1000 CT. When submitting questions and comments, the offeror shall follow the process discussed in this paragraph. The Government may not entertain any questions or comments that are not in compliance with this format.

L.2 PROPOSAL PREPARATION

L.2.1 The proposal shall be prepared in a clear, legible, practical manner. In addition, the offeror shall write the proposal in English and shall be specific and complete as described in these instructions. Adherence to the prescribed format is required. Failure to provide a proposal in compliance with the instructions specified as "COMPLIANCE REQUIREMENT" in Section L of this RFP shall render the offeror's proposal non-compliant. The proposal will not be evaluated and will not be further considered for receipt of an executed BOA. The Government is not obligated to engage in any exchanges with an offeror who fails to provide all of the required documents for evaluation.

L.2.1(a) Note: The Government reserves the right to waive the Compliance Review if it is in the Government's best interest.

L.2.2 No classified material shall appear anywhere within the proposal.

L.2.3 The offeror must be registered in the System for Award Management (SAM) and have a Marketing Partner Identification Number (MPIN), and Commercial and Government Entity (CAGE) Code.

L.2.4 Digital MS Word and MS Excel files, where requested and required pursuant to provisions of this RFP, shall be compatible with Microsoft (MS) Office 2013.

L.2.4(a) Note: The offeror shall not lock or password protect any file (e.g. *.doc, *.pps, *.xls, *.txt, *.msg).

L.2.5 Adobe Portable Document Format (PDF) Files: Scanned PDF documents, where requested and required pursuant to provisions of this RFP, must be legible and must be viewable in Adobe Acrobat.

L.2.5(a) Text Searchable Adobe PDFs: File formats that are identified as "Text Searchable Adobe PDF" must be formatted to contain searchable text. Note: All elements of the file to include tables, diagrams, charts, etc. must be able to be searched for text. The Government will not accept scanned or image-only PDF files in lieu of this requirement and will not invoke the text recognition feature within Adobe.

L.2.6 Compressed files (e.g. *.zip) and Executable files (e.g. *.bat, *.exe, *.jar, *.vb, *.wsf) will NOT be accepted. Refer to Attachment 000X for a complete list of non-acceptable file types.

L.3 PROPOSAL SUBMITTAL INSTRUCTIONS:

L.3.1 The offeror shall submit its proposal through the FBO.gov system. The requirements and procedures for offer submission are found in the FBO Vendor User Guide located on the FBO webpage at:

https://www.fbo.gov/downloads/FBO_Vendor_Guide.pdf.

L.3.2 The proposal submittal method used for this solicitation is the electronic response via document upload method.

L.3.3 Offerors should enter a description for every file uploaded. For files over ten (10) megabytes (MB) the "Large Upload (JAVA)" button must be utilized. The combined file size limit for upload using "Large Upload (JAVA)" is 100MB. If needed, the offeror can break single files over 100MB into smaller files or use the upload utility multiple times if files exceed the 100MB size limit.

L.3.4 Digital file names shall use the required naming convention for each specific proposal document identified below. Filenames must be 40 characters or less and must not contain single quotes, spaces and pound or percent signs. If an offeror's file name is too long (more than 40 characters), it is permitted to abbreviate the Name of the Company field within the file name. The abbreviation used for the name of the company should be consistent across all file names found within the proposal.

L.3.5 Once the offeror's proposal is submitted, it can be systematically revised prior to the solicitation response deadline. Refer to Paragraph 4.3.2 of the FBO Vendor Guide titled "Reviewing / Editing an Electric Response" for detailed guidance on completing a revision to an electronic proposal submission. Note: the FBO bid response system will send an email to the email address on file for the user confirming the electronic submission.

L.3.5(a) Note: The offeror must be logged in to the system to be able to submit / revise electronic responses.

L.3.5(b) For assistance and troubleshooting for the FBO electronic bid response system, contact the Federal Service Desk (FSD.gov). Phone: 866-606-8820 or Web Form (<https://gsafsd.service-now.com/fsd-gov/login.do>).

L.3.6 Do not assume submission will be instantaneous. File size and number of files to be uploaded will be factors to consider. Offerors should allow adequate time for submission completion because the entire proposal must be received by the due date and time for the proposal to be considered timely.

L.3.7 To avoid rejection of an offer, the offeror shall make every effort to ensure its electronic submission is virus free. Submissions or portions thereof submitted and which the automatic system detects the presence of a virus or which are otherwise unreadable will be treated as unreadable pursuant to FAR 15.207(c).

L.4 PROPOSAL STRUCTURE:

L.4.1 The offeror shall submit a proposal in accordance with the guidelines below.

L.4.1.1 For all documents, each page shall include the complete offeror's name, offeror's CAGE Code, BOA RFP number, and proposal submission date in a header and/or footer.

L.4.1.2 Each offeror shall submit ONLY one proposal and that proposal shall address all of the requirements of the RFP. To be considered for this BOA, the offeror must submit a complete response to this RFP using the instructions provided in Section L. If the offeror's proposal fails to meet the terms and conditions of the RFP or takes exception to any of the terms and conditions of the RFP, the offeror's proposal will not be acceptable and will not be further considered for execution of a BOA.

L.4.1.3 The offeror shall provide sufficient detail to substantiate the validity of all stated assertions. The proposal must not merely repeat the RFP requirements, but rather must provide narrative evidence in support of any statements relating to proposed capabilities or relevant experience. Data not submitted with the proposal and presumed to be known (i.e., previous projects performed for the United States Government) will not be considered as part of the proposal.

L.5 INFORMATION TO BE SUBMITTED:

L.5.1 General Documents: The offeror shall include the following:

L.5.1.1 One (1) signed and completed copy of the RFP coversheet titled "Solicitation, Offer and Award" (SF33).

L.5.1.1(a) Required File Name: OfferorName_SF33

L.5.1.1(b) File Format: Adobe PDF or MS Word

L.5.1.1(c) Page Limit: none

L.5.1.1(d) COMPLIANCE REQUIREMENT: Failure to provide the signed SF 33 by authorized agent shall render the offeror's proposal non-compliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.1.2 EITHER all signed amendment coversheets titled "Amendment of Solicitation/Modification of Contract" (SF30) or one executed signed copy of the RFP coversheet with block fourteen (14) completed.

L.5.1.2(a) Required File Name: OfferorName_SF30(Amends)

L.5.1.2(b) File Format: Adobe PDF or MS Word

L.5.1.2(c) Page Limit: none

L.5.1.3 Offeror Points of Contact (POC): The offeror(s) are required to provide two (2) company individuals whose responsibilities will include reading and responding to Government proposal inquiries through e-mail. For example, the offeror's Contract Manager, as an agent of the company might be the main agent responsible, but a second agent should be available in case of the main agent's unavailability. The two (2) agents' names, company titles, telephone numbers, facsimile numbers, and email addresses shall be provided in Attachment 000X.

L.5.1.3(a) Required File Name: OfferorName_Att000X_POCS

L.5.1.3(b) File Format: Adobe PDF or MS Word

L.5.1.3(c) Page Limit: none

L.5.1.4 JV Information: In order for the Government to review the JV partnership, if applicable, the offeror shall submit the following information:

L.5.1.4(a) A signed legal JV agreement prepared by an attorney, which clearly explains the responsibilities of each party to the JV agreement. In addition, the agreement shall clearly explain the formation of the JV and procedures for acceptance of product and payment. The JV agreement shall clearly identify the team lead company and the team lead company's point of contact, as well as their responsibilities explained in detail. In addition, company names, POCs, business size, number of employees (including all affiliates), and description of work to be performed by members of the JV shall be provided as part of the JV agreement.

L.5.1.4(b) Any updates to the JV agreement shall be submitted to the EAGLE mailbox within seven calendar days after the JV agreement is signed.

L.5.1.4(c) A signed copy of any other agreements, either formal or informal, that identify the roles and responsibilities of each business concern in the JV.

L.5.1.4(d) If other than a small business concern is part of the JV, a copy of the Small Business Administration (SBA) approved SBA Mentor-Protege Agreement. The offeror should be aware of the SBA's regulations regarding affiliations to determine business size. Affiliation regulations are especially important for determining the size of JVs.

L.5.1.4(d)(i) Required File Name: OfferorName_JV

L.5.1.4(d)(ii) File Format: Adobe PDF or MS Word

L.5.1.4(d)(iii) Page Limit: none

L.5.1.5 Property Management Plan. In accordance with FAR 52.245-1(b) Property management, Offerors shall have internal controls to manage (control, use, preserve, protect, repair and maintain) Government property in its possession accountable to the contract. The internal controls shall be adequate to satisfy the requirements of this clause. In doing so, the successful Offeror shall initiate and maintain the processes, systems, procedures, records, and methodologies necessary for effective and efficient control of Government property accountable to the contract. The Offeror may employ customary commercial practices, voluntary consensus standards, or industry-leading practices and standards that provide effective and efficient Government property management that are necessary and appropriate for the performance of this contract (except where inconsistent with law or regulation). Offerors shall provide a written plan detailing its internal controls to manage Government property in its possession, to include the use of appropriate net-centric electronic applications (i.e. WAWF, iRAPT, IUID Registry, DCMA eTools...etc.) that are required for GFP traceability IAW DFARS clause 252.211-7007, Reporting of Government-Furnished Property and DoDI 4161-02, Accountability and Management of Government Contract Property. The Offerors' property management plan must address all desired outcomes in FAR clause 52.245-1(f)(1), Contractor plans and systems, separately and

specifically. The Contracting Officer will review Offerors' property management plan as part of a responsibility determination in accordance with FAR 9.104-1.

Note: After award, the successful Offeror will be required to provide its property management system specific to the place of performance sites as specified in the Task Order CDRL Property Management System.

L.5.1.5 (a) Naming Convention: Offerors_Name_Vol_1_PMP

L.5.1.5 (b) File Format: Adobe PDF or MS Word

L.5.1.5 (c) Page limit: none

L.5.2 Technical Factor:

In order for the Government to have a reasonable expectation of an offeror's ability to successfully perform on subsequent efforts the Offeror must demonstrate technical capability by detailing its proposed technical approach to meet the requirements specified in the PWS and this RFP by providing the following:

L.5.2(a) **Technical Capability Statement (TCS)**

L.5.2(b) **Representative Support Element (RSE)**

L.5.2(c) **Corporate Organizational Structure**

L.5.2(d) **Experience**

L.5.2.1 Technical Capability Statement (TCS)

L.5.2.1(a) The offeror's proposed **TCS** must adhere to the following:

L.5.2.1(a)(1) Required File Name: OfferorName_TCS

L.5.2.1(a)(2) File Format: Text Searchable Adobe PDF

L.5.2.1(a)(3) Page limit for the TCS is 16 pages

L.5.2.1(a)(4) Page limit excludes cover page, table of contents, and glossary of abbreviations and acronyms

L.5.2.1(a)(5) Pages larger than 8.5 inches x 11 inches will be counted as two pages.

L.5.2.1(a)(6) The font size shall be no less than 10 point font and no more than 14 point font; however, for charts and diagrams, font size shall be no less than 8 point font and no more than 14 point font.

L.5.2.1(a)(7) COMPLIANCE REQUIREMENT: Failure to provide a TCS shall render the offeror's proposal non-compliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.1(b) **Technical Capability Statement (TCS).** The offeror shall provide a TCS specific to the EAGLE effort that identifies the offeror's core competencies, demonstrates how those cited core competencies relate to the EAGLE effort and the ability to create a dynamic organization fully capable of supporting the Government's requirements by applying those core competencies. In order to demonstrate its technical capability, as related to the EAGLE effort, the offeror must specifically address the following four elements:

L.5.2.1(b)(1) **Team Identification / Self-Performance.** The offeror shall provide a TCS that describes, in detail, its processes for mission analysis and application of cited core competencies and previous experience which allow the offeror to properly determine which (or all) of the EAGLE functional areas (Maintenance, Supply, and Transportation) it can self-perform without the use of subcontractors. An Offeror that cannot self-perform one or more functional area(s) must clearly identify its team, by company and supported functional area.

If the offeror is citing to core competencies and previous experience of a parent or affiliate company as part of the identification of its own core competencies and previous experience, the offeror shall explain how the resources of the parent or affiliate company will be utilized in performance of the proposed effort.

L.5.2.1(b)(2) The offeror must identify its process of identifying, vetting, partnering, and leading subcontractors (also referred to as teammates or sometimes as partners), as well as the offeror's process for replacing and adding subcontractors if necessary due to non-performance or operational changes to the effort.

L.5.2.1(c) **Resource / Task Order Management.** The offeror shall provide a TCS that describes, in detail, the methods that it will employ to manage future task order requirements from time of award to completion of the effort. Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders. In describing its resource / task order management, the offeror must provide, at a minimum:

L.5.2.1(c)(1) The offeror's approach for planning, allocating, and controlling resources and costs for awarded task orders.

L.5.2.1(c)(2) The offeror's process for scheduling, budgeting, and accumulating expenditures (hours and dollars); identifying expenditures and schedule problems; and tracking task order performance.

L.5.2.1(c)(3) The offeror's process for accounting and collecting expenditure data for an extensive CLIN structure characterized by increasing number of subCLINs for multiple tasks.

L.5.2.1(c)(4) The offeror's process for timely incorporation of subcontractor technical, schedule and financial performance data into the offeror's monthly reports for individual task orders.

L.5.2.1(c)(5) The offeror's approach to ensuring proper training, licensing, certification, and safety.

L.5.2.1(d) **Flexible Staffing Approach.** The offeror shall provide a TCS that describes, in detail, the offeror's approach to effectively and efficiently support short-term fluctuations in effort (increase/decrease), long-term increase to workload, and long-term decrease to workload for future cost-plus-fixed-fee type efforts. Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders. In describing its flexible staffing approach, the offeror must by address each of the following:

L.5.2.1(d)(1) Cross-utilization / temporary reallocation: An effective and efficient approach to making use of existing staffing to better support short-term requirement changes; provide better and more timely support; and, reduce costs through more efficient staffing. Cross-utilization must address an approach to ensuring safety, training, and certification requirements are met in a manner that would not impact quality of the effort.

L.5.2.1(d)(2) Rapid increase: An effective and efficient approach to rapidly increase staffing during surges in effort, for both long-term and short-term increases in workload, where cross-utilization or temporary reallocation is not appropriate.

L.5.2.1(d)(3) Responsible reduction in staffing: An effective and efficient approach to reduce staffing to levels commensurate with decreased requirements during periods of protracted reductions in workload while also ensuring retention of qualified employees.

L.5.2.1(e) **Transition-in Approach:** The offeror shall provide a TCS that describes the offeror's generalized approach to providing seamless transition of requirements applicable to future task orders. The offeror's approach must address transitioning efforts with outgoing contractors from Notice to Proceed (NTP) to successfully reaching a fully operational capability (FOC). Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders. The transition-in approach must address, at a minimum:

L.5.2.1(e)(1) Open communications, including timely, periodic meetings with the outgoing contractor and the Government documenting progress of transition on matters, including GFP/GFE inventories and hiring actions.

L.5.2.1(e)(2) Proper hiring actions to include pre-employment drug screening, qualification verification, and requisition/issuance of Department of the Army Contractor Common Access Cards (CAC), access badges, and security clearances that will ensure no impact to current operations.

L.5.2.2 **Representative Support Element (RSE)**

L.5.2.2(a) The offeror's proposed **RSE** must adhere to the following:

L.5.2.2(a)(1) Required File Name: OfferorName_RSE

L.5.2.2(a)(2) File Format: Text Searchable Adobe PDF

L.5.2.2(a)(3) Page Limit: 13 pages

L.5.2.2(a)(4) Page limit excludes cover page, table of contents, and glossary of abbreviations and acronyms

L.5.2.2(a)(5) Pages larger than 8.5 inches x 11 inches will be counted as two pages.

L.5.2.2(a)(6) The font size shall be no less than 10 point font and no more than 14 point font; however, for charts and diagrams, font size shall be no less than 8 point font and no more than 14 point font.

L.5.2.2(a)(7) COMPLIANCE REQUIREMENT: Failure to provide the RSE shall render the offeror's proposal non-compliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.2(b) The offeror shall provide a **RSE** in a narrative format based on the information provided in its TCS and in support of the PWS requirements. The RSE narrative must clearly identify and detail an approach relative to each of the functional areas noted below as well as provide any assumptions used in determining the specific staffing to include definitions of Offeror-developed position titles in accordance with paragraph L.5.2.2(c). Additionally, the RSE must be supported by the offeror's Labor Basis of Estimate (BOE).

L.5.2.2(b)(1) **Project Management Office (PMO):** The RSE narrative must detail a realistic and feasible approach to project management and control. The offeror shall adequately detail its approach to providing the appropriate staffing with the required knowledge, experience, and skills using the appropriate tools and techniques needed to effectively manage all aspects of all three functional areas as well as the required human resources functions.

L.5.2.2(b)(2) **Maintenance Functional Area:** The RSE narrative must detail the offeror's approach to plan, organize, facilitate, direct, control and execute maintenance operations specifically associated with the sample equipment density listing provided at Exhibit A Equipment Density Listing. The offeror's RSE narrative must adequately detail an approach for carrying out preventive maintenance checks and services (PMCS); performing equipment classification; and accomplishing scheduled as well as unscheduled field and sustainment level maintenance on the density identified in Exhibit A Equipment Density Listing. The narrative must include details on the offeror's technical inspection process (initial and final) as well as its quality control process/procedures with an emphasis on achieving a successful first time pass rate. Additionally, the RSE narrative must accurately address the specific Army Logistics Information Systems (LIS) being utilized, security and other regulatory requirements specific to sensitive items including controlled cryptographic items, weapons and night vision devices.

L.5.2.2(b)(3) **Supply Functional Area:** The RSE narrative must detail the offeror's approach to deliver services consistent with a Unit Supply Support Activity (SSA) and a cognizant property book office by providing inventory management, asset accountability and asset visibility through proper operation of the appropriate LIS. The SSA approach must accurately address proper accountability, security and other regulatory requirements specific to sensitive items including controlled cryptographic items, weapons, and night vision devices.

L.5.2.2(b)(4) **Transportation Functional Area:** The RSE narrative must detail the offeror's approach to delivering Personal Property and Transportation Motor Pool (TMP) operations. This approach must address briefings to customers regarding personal property entitlements and responsibilities, preparation of required documentation to initiate and schedule personal property shipments in accordance with Joint Travel Regulation (JTR), Defense Transportation Regulation DoD 4500.9-R (DTR) Part IV, Personal Property

Consignment Instruction Guide (PPCIG) and Service Supplements. This approach must also address TMP services to include general administration, dispatching and control of the fleet. Further, the offeror's approach must address proper training, licensing, safety and security for the execution of EAGLE operations.

L.5.2.2(c) **Labor Basis of Estimate (BOE):** The offeror must provide its labor basis of estimate, in narrative format, in relation to the BOA PWS requirements associated with the maintenance, supply, and transportation functional areas identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). The offeror's BOE must demonstrate a thorough understanding of the effort through its analysis of the effort, realistic assumptions and staffing decisions in order to successfully perform the PWS requirements associated with the maintenance, supply and transportation functional areas identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). The BOE must address specific labor categories required to perform the effort, the rationale for their selection, and must fully support the proposed Corporate Organizational Structure.

NOTE: For Technical evaluation purposes only, the Government will utilize the SCA Directory of Occupations (5th Edition) labor category definitions and offeror-provided position titles to determine if the proposed position title is appropriate for the maintenance, supply and transportation functional area elements identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). Proposed position titles not identified in the SCA Directory of Occupations (5th Edition) must be defined by the offeror in its RSE (see L.5.2.2(b)).

Offeror's proposed **Labor BOE** shall adhere to the following:

L.5.2.2(c)(1) Naming Convention: Offeror's_Name_Vol_2_BOE

L.5.2.2(c)(2) File Format: MS Word

L.5.2.2(c)(3) Page Limit: 4 pages

L.5.2.2(c)(4) Page limit excludes cover page, table of contents, and glossary of abbreviations and acronyms

L.5.2.2(c)(5) Pages larger than 8.5 inches x 11 inches will be counted as two pages.

L.5.2.2(c)(6) COMPLIANCE REQUIREMENT: Failure to provide the LABOR BOE shall render the Offeror's proposal non-compliant and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.3 **Corporate Organizational Structure.**

L.5.2.3(a) The offeror's proposed Corporate Organizational Structure must adhere to the following:

L.5.2.3(a)(1) Required File Name: OfferorName_COS

L.5.2.3(a)(2) File Format: Adobe PDF

L.5.2.3(a)(3) Page Limit: 6 pages

L.5.2.3(a)(4) Page limit excludes cover page, table of contents, and glossary of abbreviations and acronyms

L.5.2.3(a)(5) Pages larger than 8.5 inches x 11 inches will be counted as two pages.

L.5.2.3(a)(6) The font size shall be no less than 10 point font and no more than 14 point font; however, for charts and diagrams, font size shall be no less than 8 point font and no more than 14 point font.

L.5.2.3(a)(7) COMPLIANCE REQUIREMENT: Failure to provide the corporate organizational structure shall render the offeror's proposal non-compliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.3(b) **Corporate Organizational Structure:** The offeror shall provide a corporate organizational structure narrative that demonstrates a comprehensive, realistic and feasible organizational overview based on the following:

L.5.2.3(b)(1) Identification of which tasks in the RSE will be performed by the offeror and which tasks will be performed by each of the proposed subcontractor(s).

L.5.2.3(b)(2) Identification of the command and control relationship among the offeror and all proposed subcontractor(s) in the RSE. The command and control relationship must include identification of leads, supervisors, managerial and executive leadership positions responsible for performing successful oversight of each of the primary task areas identified in Section C-2 of the PWS as well as overseeing the execution of the overall effort. Management positions must indicate responsibility/role in responding to issues that may arise during execution of the effort (e.g., assigned ISO 9000 management function).

L.5.2.3(b)(3) Identification of an onsite independent quality control organization reporting directly to the corporate quality office. Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders.

L.5.2.4 **Experience**

L.5.2.4(a) The offeror's Experience Matrix (Attachment 0003) must adhere to the following:

L.5.2.4(a)(1) Required File Name: Offeror's_Name_Attachment_0003

L.5.2.4(a)(2) File Format: Fillable PDF

L.5.2.4(a)(3) COMPLIANCE REQUIREMENT: Failure to provide the Attachment 0003 - Experience Matrix in the Government-provided format will render the offeror's proposal non-compliant, and it will not be further evaluated nor considered for award of an executed BOA.

L.5.2.4(b) **Experience:** The offeror must provide its recent and relevant experience, as a measure of the likelihood to ensure proper execution, of all three functional areas (Maintenance, Supply and Transportation) as identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). Experience shall be provided on the Attachment 0003 - Experience Matrix. [The Government does not require additional documentation for experience other than a completed Attachment

0003 - Experience Matrix; additional documentation, if submitted, will not be evaluated by the Government]. Offerors shall identify no less than one and no more than three recent and relevant contracts for EACH functional area (Maintenance, Supply and Transportation), for a total of no more than nine references per proposal. If an offeror identifies experience of another company/legal entity with a CAGE code different than its own (whether it be a parent company, an affiliate, or a company being proposed as a subcontractor), the offeror shall certify that it has permission from an authorized agent of that other company to submit the contract reference information as part of the offeror's Experience Matrix; said certification is provided by signing the applicable line on Attachment 0003.

L.5.2.4(b)(1) "Recent" is defined as a measure of time that has elapsed since the contract reference occurred. "Recent" is generally expressed as a time period during which contract references are considered relevant. For the purpose of this requirement, "recent" is any contract under which any performance, delivery, or corrective action has occurred within the following time standards: three (3) years prior to this RFP closing date, regardless of the award date.

L.5.2.4(b)(2) "Relevant" is defined as similar in scope and complexity to this effort, which are defined as follows:

L.5.2.4(b)(2)(i) "Scope" - The type of requirements/tasks performed under the contract.

L.5.2.4(b)(2)(ii) "Complexity" - Multiple simultaneous efforts being performed within in the SAME functional area (e.g., allied trades, technical inspections, and production control).

L.5.2.4(c) Instructions for completing the Attachment 0003 - Experience Matrix are as follows:

L.5.2.4(c)(1) **Line 1:** The offeror shall enter the date of the submission or the "as of" date of the information provided.

L.5.2.4(c)(2) **Line 2:** The offeror shall enter one (1) contractor's name that performed the requirements of the contract number listed at line 3 and the respective CAGE Code, as identified in SAM. The CAGE Code consists of five (5) alphanumeric digits and does not begin with the letter O.

L.5.2.4(c)(3) **Line 3:** The offeror shall provide the recent contract number and program title which demonstrates recent and relevant experience to this RFP. Each contract reference provided must have been performed under Government (Federal, state, local) or commercial contracts (subcontracts). Please note that references provided on classified contracts cannot be verified, and will not be evaluated. The contract reference number shall fall under one of the three categories below:

L.5.2.4(c)(3)(i) For services performed as a Prime contractor on a Government contract or private sector contract, enter one (1) recent Government contract number (and one (1) corresponding task order number, if applicable, that best illustrates individual mission requirement) which demonstrated recent and relevant experience to this RFP for the offeror or subcontractor; OR,

L.5.2.4(c)(3)(ii) For services performed as a Prime contractor on a private sector contract, enter one (1) recent and relevant private sector contract

number which demonstrated recent and relevant experience to this RFP for the offeror or subcontractor; OR,

L.5.2.4(c)(3)(iii) For services as a subcontractor on a Government contract, enter one (1) recent and relevant subcontract number which demonstrated recent and relevant experience to this RFP for the offeror or subcontractor (DO NOT enter the Prime Government contract number). Note: The contract number given for a subcontract contract reference is the private sector commercial contract number held between the subcontractor and the Prime, not the contract number between the Government and the Prime.

L.5.2.4(c)(4) **Line 4:** The offeror shall enter the contract total dollar value in US dollars. If option periods are available, assume all option periods will be exercised and included in the contract total dollar value.

L.5.2.4(c)(5) **Line 5:** The offeror shall enter the contract award date and period of performance, to include the contract end date for the contract number listed on line 3. Ongoing contracts must use contract completion date (assuming all option periods are exercised). The required format is MM/DD/YYYY; simply writing "To Present" is not acceptable. If line 6 indicates that the experience cited was gained as a subcontractor, only provide the Period of Performance end date for the work performed specifically by the contractor listed at line 2.

L.5.2.4(c)(6) **Line 6:** The offeror shall select the appropriate box if the contractor listed on line 2 performed the work as a Prime Contractor or Subcontractor for the contract number listed at line 3.

L.5.2.4(c)(7) **Line 7:** The offeror shall provide the customer name (requiring activity or prime contractor, if subcontractor indicated at line 6) and address.

L.5.2.4(c)(8) **Line 8:** The offeror shall enter the applicable contracting official's name, telephone number and email address for the contract listed at line 3. The PCO must be able to verify the information provided for the contract. For a Government contract as Prime, the POC shall be a Government Contracting Representative. For a private commercial contract as a Prime, the POC shall be a representative of the entity with whom the private commercial contract terms were entered into. For a Government contract as a subcontractor, the POC shall be a representative of the Prime Contractor with whom the subcontractor terms were entered into; the POC cannot be a Government representative.

L.5.2.4(c)(9) **Line 9:** The offeror shall enter the applicable Government or commercial activity technical representative, or COR, name, telephone number and email address for the contract listed at line 3. The POC provided should have direct knowledge of the work performed.

L.5.2.4(c)(10) **Line 10:** The offeror shall enter examples of the tasks performed under the effort listed at line 3. Examples should identify tasks relevant to the BOA PWS in order to assist the Government in determining the relevance of the cited effort (see definition at L.5.2.4(b)(2)). The Offeror may copy/paste directly from the contract documentation; however, note that this field is limited to 1,800 characters.

L.5.2.4(c)(11) **Line 11:** If the contract reference identified at Line 3 was performed by a company other than the offeror (i.e. the company has a CAGE

code different than the offeror's CAGE code, whether it is a parent company, an affiliate, or a company being proposed as a subcontractor), the offeror's authorized agent shall provide his/her signature certifying that the other entity granted the offeror permission, either in writing or verbally, to submit the contract reference information as part of the offeror's Experience Matrix (Attachment 0003).

Section M - Evaluation Factors for Award

M.1 BASIS FOR EXECUTION OF A BOA

M.1.1 The Government will execute a BOA to the offeror whose proposal complies with the RFP requirements and is determined to be Technically Acceptable.

M.1.2 Compliance Review: The Government will compare the offeror's proposal to Section L in order to perform a compliance review. Any offeror's proposal determined non-compliant per the terms noted in Section L will not be evaluated and will not be further considered for execution of a BOA. Only offerors whose proposals are determined to be compliant will move to the Technical Factor evaluation process.

The Government reserves the right to waive the Compliance Review if it is in the Government's best interest.

M.1.3. Property Management Plan: A review of the Offeror's property management plan will be conducted to determine the acceptability of the Offerors approach to satisfy the outcomes listed in FAR 52.245-1(f)(1) and the net-centric electronic approach to GFP traceability.

M.1.4 JV Agreement: The Government will verify the offeror provided a signed, legal JV agreement.

M.2 Technical Factor

M.2.1 The Technical Factor will be evaluated only on proposals that pass Strict Compliance review.

M.2.2 Evaluation of the Technical Factor consists of an evaluation of the offeror's proposed Technical Capability Statement (TCS); Representative Support Element (RSE); Corporate Organizational Structure; and Experience.

The offeror's Technical proposal will be evaluated on an Acceptable/Unacceptable basis. An offeror must receive an acceptable rating in ALL evaluation criteria to receive an overall acceptable rating for the Technical Factor. The Technical Factor will be rated as follows:

Acceptable: The proposal clearly meets the minimum requirements of the RFP.

Unacceptable: The proposal does not clearly meet the minimum requirements of the RFP.

M.2.3 **Technical Capability Statement (TCS)**. The Government will evaluate the offeror's TCS to determine if it provides for the organizational capability to fully execute the Government's requirements by identifying the offeror's core competencies and demonstrating how those cited core competencies relate to the EAGLE effort and the ability to create a dynamic organization fully capable of supporting the Government's requirements by applying those core competencies. To determine technical capability, as related to the EAGLE effort, the TCS will be evaluated for the following four (4) elements:

M.2.3(a) **Team Identification / Self-Performance:**

M.2.3(a)(1) The TCS details a realistic and feasible processes for mission analysis and application of its cited core competencies and previous experience which allow the offeror to properly determine which of the EAGLE effort's functional areas it can self-perform without the use of subcontractors. An Offeror that cannot self-perform one or more functional area(s) must clearly identify its subcontractors by company name and which functional area(s) they will be supporting. Entities identified to perform a specific functional area must provide corresponding experience as detailed in Section M.2.2.6.

Where the offeror has identified experience of a parent or affiliate company in the detailing of its own core competencies and previous experience, the TCS adequately demonstrates how the resources of the parent or affiliate company will be utilized in performance of the proposed effort.

NOTE: The standard for demonstrating that the resources of a parent or affiliate company at the BOA will not be the same standard as that utilized during the Step Three Task Order Past Performance evaluations.

M.2.3(a)(2) The TCS (regardless of the offeror's demonstration of self-performance in one or more of the functional areas) details a realistic and feasible process for identifying, vetting, partnering, and leading subcontractors, as well as the offeror's process for replacing and adding subcontractors if necessary due to non-performance or operational changes to the effort. The offeror's process for replacing and adding subcontractors must be realistic and feasible to support timely changes.

M.2.3(b) **Resource / Task Order Management:** The TCS adequately details realistic and feasible methods that the offeror will employ to manage future task order requirements from time of award to completion of the effort. In describing the offeror's resource/task order management, the TCS must provide, at a minimum, each of the following:

M.2.3(b)(1) A realistic, feasible, and detailed approach for planning, allocating, and controlling resources and costs for awarded task orders.

M.2.3(b)(2) A realistic, feasible, and detailed approach for scheduling, budgeting, and accumulating expenditures (hours and dollars), which includes the identification of expenditure and schedule problems, and the tracking of task order performance.

M.2.3(b)(3) A realistic, feasible, and detailed approach for accounting and collecting expenditure data for an extensive CLIN structure characterized by a large and increasing number of subCLINs for multiple tasks.

M.2.3(b)(4) A realistic, feasible, and detailed approach for timely incorporation of subcontractor(s) technical, schedule and financial performance data into the offeror's monthly reports for individual task orders.

M.2.3(b)(5) A realistic, feasible, and detailed approach for ensuring proper training, licensing, certification, and safety.

M.2.3(c) **Flexible Staffing Approach:** The TCS adequately demonstrates the offeror's ability to effectively and efficiently support short term

fluctuations in effort (increase/decrease), long-term increase to workload, and long-term decrease to workload (for future cost-plus-fixed-fee type efforts). In demonstrating this ability, the TCS must provide, at a minimum, each of the following:

M.2.3(c)(1) A realistic and feasible approach to cross-utilization / temporary reallocation that effectively and efficiently makes use of existing staffing to better support short term requirement changes; provides better and more timely support; reduces cost through more efficient staffing; ensures safety, training, and certification requirements are met; and, would not impact quality of the effort.

M.2.3(c)(2) A realistic and feasible approach to rapidly increase staffing during surges in effort that addresses both long-term and short-term increases in workload where cross-utilization or temporary reallocation is not appropriate.

M.2.3(c)(3) A realistic and feasible approach to effectively and efficiently reduce staffing to levels commensurate with decreased requirements during periods of protracted reductions in workload while also ensuring retention of a qualified workforce.

M.2.3(d) **Transition-in Approach:** The TCS must adequately demonstrate the offeror's ability to provide seamless transition of requirements applicable to future task orders. The TCS must address the transitioning of efforts with outgoing contractors from Notice to Proceed (NTP) to successfully reaching a fully operational capability (FOC) and must provide, at a minimum, each of the following:

M.2.3(d)(1) A realistic and feasible approach to ensure open communication with the incumbent contractor and the Government, including timely periodic meetings documenting progress of transition matters (including GFP/GFE inventories and hiring actions).

M.2.3(d)(2) A realistic and feasible approach to conducting the proper hiring actions that are necessary to ensure there is no impact to the current operations (including pre-employment drug screenings, qualification verifications, and the requisition/issuance of Department of the Army Contractor Common Access Cards (CAC), access badges, and security clearances).

M.2.4 **Representative Support Element (RSE)**. The Government will evaluate the offeror's RSE narrative to determine if it clearly identifies and details a realistic and feasible approach to fully execute each of the PWS requirements noted below and is supported by the information provided in the offeror's TCS and the offeror's Labor Basis of Estimate (BOE):

M.2.4(a) **Project Management Office (PMO):** The RSE narrative adequately details a realistic and feasible approach to project management and control. The offeror adequately details a realistic and feasible approach to providing the appropriate staffing (labor categories) with the required knowledge, experience, and skills using the appropriate tools, and techniques needed to effectively manage all aspects of all three functional areas as well as the required human resources functions.

M.2.4(b) **Maintenance Functional Area:** The RSE adequately details a realistic and feasible approach to accurately deliver services to plan, organize, facilitate, direct, control and execute maintenance operations specifically associated with the sample equipment density listing provided at Exhibit A Equipment Density Listing. The RSE adequately addresses a realistic and feasible approach for carrying out preventive maintenance checks and services (PMCS); performing equipment classification; and, accomplishing scheduled as well as unscheduled field and sustainment level maintenance on the density identified in Exhibit A Equipment Density Listing. The RSE must also adequately detail a realistic and feasible technical inspection process (initial and final), including its quality control process/procedures with an emphasis on achieving a successful first time pass rate. Additionally, the RSE accurately and correctly addresses the specific Army Logistics Information Systems (LIS) being utilized, security, and other regulatory requirements specific to sensitive items including controlled cryptographic items, weapons, and night visions devices.

M.2.4(c) **Supply Functional Area:** The RSE adequately details a realistic and feasible approach to deliver accurate services consistent with a Unit Supply Support Activity (SSA) and a cognizant property book office by providing for inventory management providing asset accountability and asset visibility through proper operation of the appropriate LIS for the equipment density listing provided at TE 1. The SSA approach must accurately address proper accountability, security, and other regulatory requirements specific to sensitive items including controlled cryptographic items, weapons, and night visions devices.

M.2.4(d) **Transportation Functional Area:** The RSE narrative adequately details a realistic and feasible approach to deliver accurate services for Personal Property and Transportation Motor Pool (TMP) operations. The RSE must adequately address a realistic and feasible approach to providing accurate briefings to customers regarding personal property entitlements and responsibilities, the proper preparation of required documentation to initiate and schedule personal property shipments in accordance with Joint Travel Regulation (JTR), Defense Transportation Regulation DoD 4500.9-R (DTR) Part IV, Personal Property Consignment Instruction Guide (PPCIG) and Service Supplements. This approach must also adequately address realistic and feasible TMP services to include general administration, dispatching and control of the fleet. Further, the offeror's approach must properly address proper training, licensing, safety and security for the execution of EAGLE operations.

M.2.4(e) **Labor Basis of Estimate (BOE):** The Government will evaluate the offeror's its proposed labor basis of estimate in relation to the BOA PWS requirements associated with the maintenance, supply, and transportation functional areas identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). The offeror's BOE must demonstrate a thorough understanding of the effort through its accurate analysis of the effort, realistic assumptions and appropriate staffing decisions in order to successfully perform the PWS requirements associated with the maintenance, supply and transportation functional areas identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). The BOE must provide realistic and feasible specific labor categories required to perform the effort, the rationale for their selection, and must fully support the proposed Corporate Organizational Structure.

NOTE: For Technical evaluation purposes only, the Government will utilize the

SCA Directory of Occupations (5th Edition) labor category definitions and offeror-provided position titles to determine if the proposed position title is appropriate for the maintenance, supply and transportation functional area elements identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). Proposed position titles not identified in the SCA Directory of Occupations (5th Edition) must be adequately defined by the offeror in its RSE (see L.5.2.2(b)). Additionally, proposing unrelated/not required labor categories will be considered a demonstrated lack of understanding of the requirement resulting in an unacceptable rating.

M.2.5 Corporate Organizational Structure. The Government will evaluate the offeror's Corporate Organizational Structure narrative to determine if it demonstrates a comprehensive, realistic, and feasible organizational overview and adequately identifies the following:

M.2.5(a) The tasks from the RSE that will be performed by the offeror and the tasks that will be performed by each of the proposed subcontractors.

M.2.5(b) The command and control relationship among the offeror and each subcontractor(s) proposed in the RSE, including the identification of any positions responsible for performing successful oversight of each of the primary task areas identified in Section C-2 of the PWS as well as the overall effort (positions such as leads, supervisors, managerial and executive leadership positions), and, for management positions, the identification of responsibilities and roles in responding to issues that may arise during execution of the effort (e.g., assigned ISO 9000 management function).

M.2.5(c) An adequate, onsite independent quality control organization that reports directly to the corporate quality office.

M.2.6 Experience: The Government will evaluate the offeror's and proposed subcontractors' recent and relevant experience, through its proposed Attachment 0003 - Experience Matrix, to determine if the offeror would be able to successfully execute the requirements as identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). In order to receive a technically acceptable rating for Experience, the offeror must submit at least one (and no more than three) recent and relevant contract reference for each of the three functional areas (Maintenance, Supply and Transportation) for a total of no more than nine contract references. Contract references will be evaluated based upon the definitions of "recent" and "relevant" provided in Section L.

Experience in each of the three functional areas may be demonstrated by recent and relevant contract references of the Prime or recent and relevant contract references of a parent company, affiliates, or subcontractors; as noted in M.2.3, however, if an offeror identifies recent and relevant experience of a parent company or affiliate company with a different CAGE code, the offeror's TCS will be evaluated to determine whether the offeror has adequately demonstrated how the resources of the parent company or affiliate company will be utilized in the performance of the proposed effort.

If an offeror identifies experience of another company/legal entity (whether it be a parent company, an affiliate, or a company being proposed as a subcontractor), the offeror's Experience Matrix (Attachment 0003) will be reviewed to ensure the offeror has verified that it has said company's permission to submit the contract reference information as part of its

proposal. If the offeror does not have the required permission, the reference will not be evaluated.

NOTE: The contract references identified in the offeror's Attachment 0003 are to fulfill the experience for BOA alone. The Task Order RFPs will include specific Past Performance evaluation criteria; the references provided for experience may or may not meet the criteria for Past Performance references at the Task Order Level.